

Attendance & Punctuality

Excellent attendance and punctuality are essential if you are to succeed both in school and in your chosen career paths. Only by being in school regularly, and on time, will your learning and progress improve.

Information for students

- * Aim to be in school **EVERY DAY AND ON TIME!**
- * **YOU WILL BE REWARDED** for excellent attendance and punctuality.
- * Get up in time to **HAVE A GOOD BREAKFAST**, either at home or in our breakfast club
- * **GET TO SCHOOL BY 8.30AM** (at the latest) ready to start lesson 1 at 8.35am.
- * The school gates will close at 8.35am. After this time, you will be marked as late.
- * If you are late to school and don't have a valid reason, you can expect to be kept for 10 minutes at the end of the same day.
- * Your parent/carer will be contacted by text message to let them know you have been late to school.
- * Phone the school on 01376 515756 before 8.30am if you are going to be late because of traffic or other unavoidable circumstances.
- * Make sure you **GET TO ALL YOUR LESSONS ON TIME**; it's hard to catch up with a missed start.
- * Being off school for 3 days every half term since year 7 is the same as **MISSING HALF A YEAR'S LEARNING** by the time you get to the end of year 11!
- * **DO YOU REALLY NEED TO TAKE TIME OFF?** It's hard to catch up with learning you have missed!
- * Your tutor/Progress Leader will invite your parents/carer to a meeting if your attendance and/or punctuality is causing concern.
- * Penalty notices and fines can be issued to your parents/carer if your attendance continues to cause concern.

Be Smart. Be in school!